

# BRAHMAPUR MUNICIPAL CORPORATION

## QUOTATION CALL NOTICE

No. 4006 /

Date: 18/02/26

The Commissioner, Brahmapur Municipal Corporation invites sealed quotations from registered Agencies/ firms for **“Quotation for Content Creation and Social Media Campaigning under Swachh Survekshan 2025-26 for Brahmapur Municipal Corporation, Brahmapur”** for Brahmapur Municipal Corporation.

The Start and end date of sale of quotation from 18/02/26 to 26/02/26. Quotations should reach the undersigned on or before 26/02/26 by 3.00 PM and will be opened on same day at 04.00 PM in the office chamber of the undersigned in presence of the quotationer or their authorised agents who intend to attend. The rate to be quoted shall be inclusive of Installation, handling and transportation / delivery charges etc. No extra cost on any account whatsoever will be admissible. Conditional quotations will be rejected immediately. The rate should be written clearly and legibly without any error or overwriting and both in figures and in words. In case of difference or rates or any ambiguity over rates, then the rates written in words will be taken into consideration.

Each quotationer should furnish the GST Regn. PAN Card and similar work experience in Govt. sector if any. The sealed quotations should be superscribed on the cover as **“Quotation for Content Creation and Social Media Campaigning under Swachh Survekshan 2025-26 for Brahmapur Municipal Corporation, Brahmapur”**. Further clarifications can be obtained from this office. The undersigned reserves the right to accept or reject any quotation without assigning any reason thereof.

The Video shoot, content creation and banner creation should be made as and when required by the Authority. The tentative content creation as detailed below for the entire Swachh Survekshan period.

- Creatives – 30 nos.
- Video/Reels – 30 nos.
- Final Documentary – 1 No.
- Daily Social Media handling with content posting – 3 months

The complete design, content writing and videography, photography, making Videos/Reels lies with the bidders scope.

The Price bid of the Quotation should be in the following format.

Sl.No.	Item Description	Qty	Unit	Unit Rate	Amount
1	Monthly Social Media Management for Swachh Survekshan (including	1	No.		

	content planning, posting, engagement & reporting)				
2	Creative Designs for Branding and Events (per design)	1	No.		
3(a)	Video / Reels Making - Up to 60 Seconds	1	No.		
3(b)	Video / Reels Making - Up to 120 Seconds	1	No.		
3(c)	Video / Reels Making - Up to 180 Seconds	1	No.		

(The above rate is exclusive of GST)

Note – The Quantity may vary as per actual work done.

Necessary supporting documents to be submitted which submitting the invoice.

Payment will be made on monthly basis.

  
Commissioner 18/2/26  
Brahmapur Municipal Corporation

Memo No. 4007

Dt. 18/02/26

Copy forwarded to the Steno to Mayor, Berhampur Municipal Corporation / P A to Commissioner/ C.E./ CFO/ office Notice Board/DA Receive/ spare copies to concerned files for reference and record.

  
Commissioner 18/2/26  
Brahmapur Municipal Corporation