



BERHAMPUR MUNICIPAL CORPORATION

Letter No. 11489

Dt. 07.08.25

QUOTATION CALL NOTICE

The Berhampur Municipal Corporation hereby invites sealed quotations from Registered Agency/ Partnerships Firm/ Registered Society/Organization/Private Limited Company having experience on Event Management, Campaign and Documentation of IEC activities under Swachh Bharat Mission to conduct the "IEC Activities and Awareness Programs under Swachh Survekshan 2025".

The quotation should reach the undersigned by the Registered post/ drop box/by hand before 13.08.2025 by 2.00 PM and will be opened on dt. 14.08.2025 at 11.00a.m. at the office chamber of the undersigned in presence of the bidder or their authorised agents who intend to attend. The rate to be quoted shall be exclusive of all tax, handling and transportation/delivery charges and shall be valid for 01 year from the date of work order. The rate should be mentioned clearly and legibly between both in numerically and in words, the rate quoted in word shall be taken into consideration. Each quotationer should furnish copy of PAN card and GST Registration along with copy of similar nature of work, previous such orders and credentials issued by any Govt. Office/Organisation in favour of him/her/them. The Bid cost of Rs.7080/- (Non-refundable) and EMD of Rs.20,000/- in shape of DD in favour of Commissioner, Berhampur Municipal Corporation. The sealed quotation cover should be super-scribed with "**Conduct of IEC Activities and Awareness Programs under Swachh Survekshan 2025 in Berhampur Municipal Corporation**".

Any, clarifications can be obtained from this office. The undersigned reserved the right to accept or reject any quotation without assigning any reason thereof. The quotationers should submit their offers in the annexed format.


Commissioner 6/8/25

Berhampur Municipal Corporation

Dt. 07.08.25

Memo No. 11490

Copy forwarded to the Steno to the Hon'ble Mayor / Office Notice Board/DA Receive/ spare copies to concerned files for reference and record.


Commissioner 6/8/25

Berhampur Municipal Corporation

Financial Bid

SI No.	Name of the Item	Qty	Unit	Rate quoted
1	Hoarding (Flex with Iron Frame fixing and installation).	01	Sqft.	
2	Event Management (Arrangement of Stage, Backdrop, Light & Sound, Flower Decoration, Flower Bouquet, Podium, Rukha, sitting arrangement etc..)	Per Event		
3	Flex Printing	01	Sqft	
4	Leaflet A4 size	01	Pc	
5	Vinyl Printing	01	Sqft	
6	Poster	01	Sqft.	
7	Standee	01	Sqft	
8	Steel Chair	01	Pc	
9	Supply of Plastic Chair	50	No	
10	Tentage	01	sqft	
11	Ambience Lighting	01	LS	
12	Box Gate Installation including printing & fitting	01	No	
13	T- Shirt with Printing Single side	01	No	
14	T- Shirt with Printing Double side	01	No	
15	Cap with Printing	01	No	
16	Carry Bag Printing	01	No	
17	Photography	01	Day	
18	Videography	01	Day	
19	LED Display Van with fuel (min.08hour)	01	Day	
20	Flex Display Van with fuel (min. 8hour)	01	Day	
21	LED video wall with riser	01	Sqft	
22	Hiring charges of Bus for Exposure visit to wealth Centres (Mahuda, Sitalapalli)	1	Day	
23	Outdoor waterproofing Wall painting	01	Sqft.	

24	Printing of Certificate	01	No	
25	Momento for Winners	01	No	
26	One Minute Video mixing(3 to 5min)	01	No	
27	Selfie Point	01	No	
28	Balloon Decoration	LS		
29	Carpet	01	Sqft	
30	T-poi and Sofa set	01	Set	
31	Hiring of DG Set including fuel	01	Day	
32	Registration Kit (Folder, Writing pad, Pen)	01	Set	

* **N.B** – All rates should be quoted excluding GST and including Labour charges and transportation.

Signature of Bidder