

BERHAMPUR MUNICIPAL CORPORATION

No. 683

Date 15/01/24



**Tender Call Notice for
Fooding and Catering during Nua O' Fest for
Ganjam at Berhampur**

Issued by:

Berhampur Municipal Corporation

Berhampur, Odisha-760002

Contact – 0680-2250290

email – mcbemc08@gmail.com

BERHAMPUR MUNICIPAL CORPORATION
BERHAMPUR

Bid Identification No. 683

Dtd. 15/01/24

TENDER CALL NOTICE

1. Berhampur Municipal Corporation invites sealed proposal in conformity with Tender documents in Two Bid System (Part-I: Technical Bid and Part-II: Price Bid) to the office of the undersigned from Registered firms/ Individuals/Catering Services/ Event Management Companies for fooding & Catering services during NUA-O Fest for Ganjam District at Berhampur.

More details provided in this document.

Sl.No	Name of Work	Cost of bid document in Rs. (Non-refundable)	EMD in Rs.	Last Date of Receiving Tender	Date of Opening of Technical Bid
1	2	4	5	6	7
1	Fooding and Catering for NUA-O Fest Ganjam at Berhampur	Rs.2360/- (in shape of DD)	Rs. 20000/- (Rupees Twenty Thousand Only)	25.01.2024 by 03.00 PM	25.01.2024 at 04.00 PM

The details of the bid and bid document can be downloaded from official website i.e. www.berhampur.gov.in.

Any clarification can be obtained in the office of the undersigned.

The Authority reserves the right to accept or reject any or all bids without assigning any reason thereof.


Commissioner

Berhampur Municipal Corporation

Memo No. 683(A)

Dt. 15/01/24

Copy submitted to the Collector, Ganjam, Chatrapur for favour of kind information with a request to please display a copy of this Notice in his Office Notice Board for wide circulation and information of all concerned .


Commissioner
Berhampur Municipal Corporation

Memo No. 683(B)

Dt. 15/01/24

Copy to Office Notice Board / Spare Copies to the Concerned Files for reference and record and information of all concerned.


Commissioner
Berhampur Municipal Corporation

Bid Data Sheet:

Availability of Bid Document	Bid Documents can be downloaded from the official website: www.berhampur.gov.in
Cost of Bid Document	Rs. 2360/- (including GST) which is non-refundable.
Earnest Money Deposit	Rs.20,000/- (Rupees Twenty Thousand Only)
Downloading of Bid Document	From 15.01.24 at 10.00 AM to 25.01.2024 by 3.00 PM
Last Date of Receipt of filled-up Bid Documents	25.01.2024 by 3.00 PM
Date & Time of Opening of Technical Bid and Price Bid	25.01.2024 at 4:00 PM
Address for Communication	COMMISSIONER BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR Phone : 06802250290 Email: mcbemc08@gmail.com (All communications, including the envelopes, should contain the following information, to be marked at the top in bold letters: - "BID DOCUMENT FOR FOODING AND CATERING FOR NUA-O FEST GANJAM AT BERHAMPUR")

General Instructions for Technical Eligibility Criteria to the bidder:

1. The Bidder should have minimum 3 years experience in Catering Services in Govt. Department/ PSUs. Copies of such Work orders should be enclosed.
2. The Bidder should have Average Annual Turnover Rs. 25 lakhs during last 3 financial years i.e. 2020-21, 2021-22 and 2022-23. Complete Annual Audit Report should be enclosed.
3. The Bidder should have Minimum two Work orders of Similar services amounting Rs. 15,00,000/- (Rupees Fifteen Lakhs) each or more in any Govt./ PSUs.
4. The Bidder should have valid FSSAI license for Catering Services.
5. The Bidder should have valid PAN and GST. IT Return for last 3 years to be submitted.
6. The Bidder should submit the Bid cost of Rs. 2360/- (including GST) Non refundable in form of DD in favour of Commissioner, Berhampur Municipal Corporation, Berhampur.
7. The bidder should submit EMD of Rs. 20,000/- (Twenty thousand) in shape of DD in favour of Commissioner, Berhampur Municipal Corporation payable at Berhampur.

8. The bidder should submit the bid in two covers i.e. one is TECHNICAL and other is FINANCIAL Cover clearly written on the cover.
9. The Financial Bid will be opened for those who qualifies in the Technical Criteria.
10. The Award will be made on the basis of Financial Bid.
11. Authority reserves the right to engage more than one bidder in L1 Price.
12. The Successful Bidder should produce the sample Food quality before the Committee for selection of Food.
13. The Price bid should be inclusive of all taxes, freight charges, packing charges etc.
14. Undertaking of Non-blacklisted in any Govt/ PSUs.

The bidder must possess the requisite experience, strength, technical know-how and capability in providing the services necessary to meet the requirements as described in the RFP document(s). The invitation to proposal is open to all bidders who qualify the eligibility criteria as given below:

Scope of Work

As per NUA – O guideline vide office memorandum No. SYS-YS-YS-0005-2023/30263 dtd 29.11.2023.

1. Breakfast – Idly/ Vada/ Utthapam/ Uppma along with Sambar and Chutney
Boiled Egg/ Bananna
Tea/Coffee
Water Bottle (500 ml)
2. LUNCH - Boiled Rice
Dal
Veg - Mushroom Masala, Mix Veg (Gravy), Mix Veg (Fry)
Non-Veg – Chicken Masala, Fish Mustard
Payesh
3. Evening Snacks-
Tea/Coffee
Water Bottle (500 ml)
2 Pc. Cookies (@10 each)
Haldiram Moong Dal (@5)
Bananna (@10)
Dry Sweet – 1 (@10)

FINANCIAL BID

Sl.No.	Particulars	Unit Rate	Amount
1	<u>Breakfast</u> *Idly/ Vada/ Utthapam/ Uppma along with Sambar and Chutney. *Boiled Egg/ Bananna *Tea/Coffee *Water Bottle (500 ml)		
2	<u>LUNCH</u> *Boiled Rice *Dal *Veg - Mushroom Masala, Mix Veg (Gravy), Mix Veg (Fry) *Non-Veg – Chicken Masala, Fish Mustard *Payesh		
3	<u>Evening Snacks</u> *Tea/Coffee *Water Bottle (500 ml) *2 Pc. Cookies (@10 each) *Haldiram Moong Dal (@5) *Bananna (@10) *Dry Sweet – 1 (@10)		

Note-The rates to be quoted inclusive of all taxes, transportation, packing and serving

Signature of the Bidder

The undersigned has the right to Accept or reject any or all the bids without assigning reason thereof.


Commissioner

Berhampur Municipal Corporation