

BERHAMPUR MUNICIPAL CORPORATION, BERHAMPUR

No 2441 /A-12-I-5/2019

Dt 19-2-2019

**QUOTATION CALL NOTICE FOR SUPPLY OF STATIONERY ARTICLES DURING FOR THE YEAR
2019-2020**

Sealed quotations are invited from the intending bidders by the undersigned for supply of stationery articles for the financial year 2019-20 according to requirement for time to time. The terms conditions of supply along with list of required items can be downloaded from our official web site i.e www.berhampur.gov.in from dt. 19/02/19 to dt. 28/02/19.

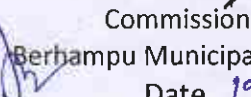
The quotationers are to deposit a sum of Rs.2000/- (Rupees Two thousand) only for stationery tender as E.M.D.in shape of Bank Draft or deposit in Municipal Treasury and the challan No and date are mentioned in the tender. The latest GST, and I.T clearance certificate Xerox copies should be enclosed in the quotations. The same will be received by Speed post/Regd.Post by dt. 28/02/19 and will be opened on dt. 01/03/19 at 11.00 AM.The quotationers or their authorized agents may be present at the time opening of the quotation. No quotation will be accepted without clearance certificate copies, deposit of E.M.D.

The rates of each of the items should be mentioned both in figures and words on their letter pad which should be inclusive of all taxes and for office delivery.

The authority reserve the right to reject any or all quotations without assigning any reasons thereof.


Memo No 2442 /

Copy submitted Sub-Collector, Berhampur/Tahasildar, Berhampur/Inspector of schools, Ganjam Circles, Berhampur/DI of schools Berhampur for information.


Commissioner,
Berhampur Municipal Corporation.
Date. 19-2-19

Mem No 2443 /

Copy to Director, I & PR Govt.of Odisha, Bhubaneswar with a request to publish the above matter in two Oriya Daily for wide publication and furnish the bill for payment.
(Berhampur edition)


Commissioner,
Berhampur Municipal Corporation
Date. 19-2-19

Memo No. 2444 /

Copy to Steno to Mayor P.A to Commissioner/Chief Finance Officer/Dy.Secretary/Executive Engineer/H.A(Gen)/D.A.Deposit Clerk/Receiving Clerk/Office Notice board and intending bidders for information and necessary action.


Commissioner,
Berhampur Municipal Corporation
Date 19-2-19


Commissioner,
Berhampur Municipal Corporation

Statanary Articales.

Sl.No	Item	Specific of goods
1	Allpin packets (Bell)	Stick pin 100 Grams
2	Allpin Stand 4"size	Plastic
3	Bound Book ½ F.S No-1	90 pages
4	Bound Book ½ F.S No-2	170 pages
5	Bound book ½ F.S No-3	260 pages
6	Bound book 1/2 F.S No-4	360 pages
7	Bound book 1/2 F.S No-5	450 pages
8	Bound Book ½ F.S No-2	160 pages
9	Bound book 1/4 F.S No-3	260 pages
10	Bound Book 1/4 F.S No-4	360 pages
11	Bound Book ¼ F.S No-5	450 pages
12	Cotton Tape ¼ Length	8 Mtrs.
13	Cover paper sheet	Green colored (500 sheet) Ream)
14	Cover file pad ½ full size	Plastic quoted
15	Copier paper	J.K. A-4 size (Red packet)
16	Copier paper pkt.	J.K. A-3 size (Red packet)
17	Copier paper pkt.	J.K A-2 size (Red packet)
18	Double side carbon Pkt.	Blue (Kores)
19	Envelop	10"x4" colored
20	Errazix (white ink correction pen 7 ML)	Kores (Smart correct)
21	File pad ½ full size	Canvas flap
22	Gum Bottle	Kores/camel
23	Guard file ½ Full size 100 inner flap	100 inner flap
24	Kantani 5"	Plastic handle
25	Knife	Plastic handel
26	Leather Bound Book ½ full size No-2	160 pages
27	Leather Bound Book 1/2 F.S full size No-3	260 pages
28	Leather Bound Book ½ full size No-4	360 pages
29	Leather Bound Book ½ full size No-5	450 pages
30	Lock & Key	Mobaj /Link (No-43)
31	Rubber Band	100 in pkt
32	Gum Bottle 150 ML	Kores/camel
33	Stamp pad Box (Big size)	156x96 M.M. (camel)
34	Stamp pad Box (Medium)	Medium size
35	Stamp pad ink bottle 30 ML	Oxford
36	Stapler punch (Big (Kangaru HP)	Big size
37	Stapler punch (Medium)	Medium size

38	Stapler pin No-10	For above big size stapler punch
39	Stapler pin	No-10 (Rosco) for above Medium stapler
40	Short hand pencil	Natraj /Apsara
41	Shorthand note book	Oxford
42	Pencil carbon pkt. one side	Black & Blue (Kores)
43	Table pad	Hard Board
44	Tax bundle 6" length (cotton)	50 tags in bundle
45	White paper (500 sheet)	Emami paper DFS 6.5 size 39x63 CMS
46	Water sponge Box	Plastic
47	Wooden roll stick	20"Length
48	Paper clip 4"	Plastic
49	Paper weight	Plastic
50	File flag	5 colours
51	Arch file (Oxford)	
52	Punching machine	
53	Cello tap	One ench
54	High Lighter	Camlin
55	Note book	Oxford
56	Calculator	Orpat (Middle size)
57	VMS Deluxe Colour Inkjet Paper	A4/20 Sheets <i>per.pkt</i>
58	Fevi Stick	Per each
59	Use & Throw Pen	Per Pocket


 Commissioner
 Berhampur Municipal Corporation