

# **BERHAMPUR MUNICIPAL CORPORATION**

Ref. No. 16019...../ C-V-III-5/19

Dt. 16.11.19.....

## **TENDER CALL NOTICE**

Applications are invited from interested persons / firms for leasing out **Guest House Kalyan Mandap & Municipal Guest House ( including Conference Hall )** on 5 (five) year basis in the enclosed proforma through Regd. Post / Speed Post only, addressed to the Municipal Commissioner, Berhampur Municipal Corporation, Berhampur superscribing on envelopes in bold letters, **“Application for lease out Guest House Kalyan Mandap Municipal Guest House (including Conference hall), Berhampur”** along with **three nos. Demand Draft** of any Nationalized Bank payable at Berhampur. 1) D.D. of Rs. 6720/- as tender cost (Non- refundable) 2) D.D. of 24,000/- as EMD (Refundable) 3) D.D. equal to 10% of yearly lease value quoted. In the name of Commissioner, Berhampur Municipal Corporation payable at Berhampur, should reached **on or before 5.00 P.M. on 02.12.2019.**

Berhampur Municipal Corporation intends to lease out **Guest House Kalyan Mandap & Municipal Guest House ( Conference Hall )**, situated at **Khallikote College Road** to be managed by private / individual firms on 5 (five) years basis on **“as is where is basis”** through open tender. The detail monthly rent and terms & conditions are given below-

1. Berhampur Municipal Corporation have fixed offset price of **Rs. 2,00,000/- (Rupees Two Lakhs)** only as monthly lease value for the purpose. Preference will be given to the highest bidder on monthly lease value minimum Rs. 2,00,000/- (Rupees two lakhs) only [ yearly Rs. 24,00,000/- / rupees twenty four lakh) only.
2. 10% of total lease value will be increased every year.
3. During any natural calamity and requirement for administration, BeMC will take over the Kalyan Mandap for the period, in that case calculated rent for the period will be deducted from the dues of the licence holder.
4. On mutual consent and on representation of the bidder the licence period can be extended for another five years on approved terms and conditions by Commissioner.
5. Current rent to be charged from customers for booking of Kalyan Mandap will be continuing, i.e. Rs. 17,045 + caution money Rs. 2,000/- (refundable) total Rs. 19,045/- is acceptable (10% increase each years is allowed). Room rent for Guest House will be fixed with prior approval of Commissioner, BeMC
6. If the tenderer upgrades the kalyan mandap with Air Condition facilities, in that case he will be allowed to take up maximum 50% of the additional current rent amount i.e. Rs. 17,045/- + @ 50% i.e. Rs. 8523 = Rs. 25,567 /-.
7. All types of minor & major repair maintenance work will be done by the lease holder / tenderer.
8. 3 (three) months monthly rent amount would need to be deposited as Security Deposit.
9. Agency is allowed to make changes in the design of Kalyan Mandap & Guest House and can do interior decoration and can make modifications after taking approval from commissioner, BeMC (including increase in no of room).
10. Agency will be required to pay all utility charges including electricity and water charges.
11. Agency will not be allowed to take away any modifications made to the facility .
12. No alcohol can be served without taking liquor licence from concerned authority.
13. Bidder will deposit the yearly lease amount in four installments of three month each, before the start of the quarter. In case of failure to deposit before the start of Quarter, 0.5% interest will be charged per day.

14. All modifications and renovations will be done by bidder at his own cost. No claim can be made against BeMC. No deductions will be allowed from lease amount.
15. Bidder has to make a single bid for both Guest House and Guest House Kalyan Mandap.
16. Bidder will get a period of six month to make modifications and carryout repair and renovation.
17. Bidder will deposit starting fee starting form 1<sup>st</sup> day after passing of six months from offer letter.
18. Bidder will need to reserve (4) four rooms in Guest House for BeMC throughout the year to be allotted on written orders of commissioner BeMC.
19. Bookings falling in lease period confirmed by BeMC before finalization of lease period cannot be cancelled by the lease holder
20. Successful bidder will have to hand over the property for one day to BeMC to inspect and audit the property. If no date is provided, the property will be deemed to be handed over to BeMC for one day on November 1st of every year. This will be deemed to be break in permission of the party.

Tender will be opened at **11.00 A.M.** onwards on dated 04-12-2019 at the Municipal office in the presence of bidders or their authorized representatives. Application received after the stipulated period, without required deposits, incomplete application and / or conditional applications shall be summarily rejected without any notice. The other terms and conditions of tender as applicable to lease out the Guest House Kalyan Mandap, Guest House & Conference Hall, of Berhampur Municipal Corporation, will also be applicable to these Kalyan Mandap, can be available to the successful bidders at Revenue Section. The copy of proforma is also available on Berhampur.gov.in in case of receipt of only a single bid a retender will be called.

The authority reserves the right to reject any or all the applications without assigning any reason thereof.

Any doubt regarding the terms and condition can be cleared at Commissioner's Conference hall, BeMC on 27-11-2019 from 11:00 A.M. to 12:00 A.M. Noon.


**NB – Three D.D s  
are required.**

  
Commissioner  
Berhampur Municipal Corporation.

Memo No. 16020...../

Date. 16-11-19.....

Copy to the P.A to Commissioner / D.A. I/C, deposit/Office Notice Board/a conspicuous place Guest House Kalyan Mandap & Municipal Guest house, for wide circulation.

  
Commissioner  
Berhampur Municipal Corporation.  
Date. 16-11-19.....

Memo No. 16021...../

Copy to the MIS, BeMC to upload the proforma on BeMC, website.

  
Commissioner  
Berhampur Municipal Corporation.

**Application for leasing of Guest House Kalyan Mandap,**  
**Municipal Guest House (including Conference Hall)**  
**Berhampur Municipal Corporation**

Name:-

Address:-

1. Whether tender cost enclosed?  Y  N
2. Whether given as EMD?  
Rs. 24,000/-  Y  N
3. Whether 10% of yearly lease  
value Quoted  Y  N

Quoted amount	Per month	Per year (amount quoted per month x 12)

Signature in full